

1. Curriculum Vitae

Aisha Sharma

Mumbai, Maharashtra, India

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Objective

Dedicated and results-driven PGDM student specializing in Human Resources with a strong academic background and practical experience in recruitment and employee engagement. Seeking to leverage skills in a dynamic organization to contribute to business success and enhance personal growth.

Education

Post Graduate Diploma in Management (PGDM)

XYZ Institute of Management, Mumbai

June 2022 – Present

- Specialization: Human Resources
- Relevant Coursework: Organizational Behavior, Talent Management, Performance Appraisal

Bachelor of Arts (B.A.)

University of Mumbai, Mumbai

June 2019 – May 2022

- Major: Psychology
- Graduated with 8.5 GPA

Experience

HR Intern

ABC Corporation, Mumbai

June 2023 – August 2023

- Assisted in recruitment processes by screening resumes and coordinating interviews.
- Collaborated with the HR team to develop employee engagement programs.
- Developed onboarding materials for new hires.

Summer Intern

XYZ Solutions, Mumbai

May 2022 – June 2022

- Engaged in conducting employee satisfaction surveys and analyzing feedback.
- Supported the HR team in organizing training sessions.

Skills

- **Technical Skills:** Microsoft Excel, HRIS, SPSS
- **Soft Skills:** Communication, Teamwork, Leadership, Problem Solving
- **Languages:** English, Hindi

Certifications

- Certified Talent Management Professional, Talent Management Institute, December 2023
- Advanced Excel for Business, Coursera, February 2023

Extracurricular Activities

- Member of the HR Club
- Volunteer at Care NGO, contributing to community development programs.

References

Available upon request.

2. Curriculum Vitae

Ravi Patel

Delhi, India

ravi.patel@email.com | +91 98765 67890 | [linkedin.com/in/ravipatel](https://www.linkedin.com/in/ravipatel)

Objective

Marketing enthusiast with experience in digital marketing and brand management, looking to drive customer engagement strategies in a forward-thinking company.

Education

Post Graduate Diploma in Management (PGDM)

ABC School of Management, Delhi

June 2022 – Present

- Specialization: Marketing
- Relevant Coursework: Digital Marketing, Consumer Behavior, Brand Management

Bachelor of Commerce (B.Com)

University of Delhi, Delhi

June 2019 – May 2022

- Major: Marketing
- Graduated with 7.8 GPA

Experience

Marketing Intern

DEF Tech, Delhi

June 2023 – August 2023

- Assisted in developing digital marketing campaigns for new product launches.
- Conducted market research and analyzed competitor strategies.
- Managed social media accounts, increasing engagement by 30%.

Summer Intern

GHI Marketing Solutions, Delhi

May 2022 – June 2022

- Supported the marketing team in organizing promotional events.
- Created content for marketing materials and newsletters.

Skills

- **Technical Skills:** Google Analytics, SEO, Social Media Marketing
- **Soft Skills:** Creativity, Communication, Teamwork
- **Languages:** English, Gujarati

Certifications

- Digital Marketing Certification, Google, January 2024
- Content Marketing Strategy, HubSpot Academy, March 2023

Extracurricular Activities

- Member of the Marketing Society
- Volunteer for the Delhi Food Bank.

References

Available upon request.

3. Curriculum Vitae

Priya Gupta

Bangalore, Karnataka, India

priya.gupta@email.com | +91 98765 54321 | [linkedin.com/in/priyagupta](https://www.linkedin.com/in/priyagupta)

Objective

Operations management student with a keen interest in supply chain optimization and process improvement, seeking to enhance operational efficiency in a corporate setting.

Education

Post Graduate Diploma in Management (PGDM)

LMN Institute of Management, Bangalore

June 2022 – Present

- Specialization: Operations Management
- Relevant Coursework: Supply Chain Management, Project Management, Process Analytics

Bachelor of Engineering (B.E.)

National Institute of Technology, Karnataka

June 2018 – May 2022

- Major: Industrial Engineering
- Graduated with 8.0 GPA

Experience

Operations Intern

JKL Industries, Bangalore

June 2023 – August 2023

- Assisted in analyzing production processes to identify areas for improvement.
- Collaborated with cross-functional teams to streamline operations.
- Developed reports on operational performance metrics.

Summer Intern

MNO Logistics, Bangalore

May 2022 – June 2022

- Engaged in supply chain analysis and forecasting.
- Assisted in inventory management and order processing.

Skills

- **Technical Skills:** MS Office, SAP, Six Sigma
- **Soft Skills:** Analytical Thinking, Problem Solving, Team Collaboration
- **Languages:** English, Kannada

Certifications

- Six Sigma Green Belt, ASQ, December 2023
- Supply Chain Management, Coursera, February 2023

Extracurricular Activities

- Member of the Operations Club
- Volunteer at a local animal shelter.

References

Available upon request.

4. Curriculum Vitae

Arjun Mehta

Chennai, Tamil Nadu, India

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Objective

Finance professional with experience in financial analysis and investment strategies, seeking to enhance financial performance in a corporate setting.

Education

Post Graduate Diploma in Management (PGDM)

PQR Institute of Management, Chennai

June 2022 – Present

- Specialization: Finance
- Relevant Coursework: Financial Management, Investment Analysis, Risk Management

Bachelor of Science (B.Sc.)

University of Chennai, Chennai

June 2019 – May 2022

- Major: Mathematics
- Graduated with 8.3 GPA

Experience

Finance Intern

RST Financial Services, Chennai

June 2023 – August 2023

- Assisted in preparing financial reports and forecasts.
- Conducted market analysis to support investment decisions.
- Developed financial models to assess project viability.

Summer Intern

UVW Investments, Chennai

May 2022 – June 2022

- Supported the analysis of portfolio performance.
- Engaged in client presentations and investment strategy discussions.

Skills

- **Technical Skills:** Financial Modeling, Excel, Bloomberg
- **Soft Skills:** Critical Thinking, Communication, Detail-Oriented
- **Languages:** English, Tamil

Certifications

- CFA Level I Candidate, CFA Institute, June 2024
- Financial Analysis Fundamentals, Coursera, January 2023

Extracurricular Activities

- Member of the Finance Club
- Volunteer for financial literacy programs in local schools.

References

Available upon request.

5. Curriculum Vitae

Sneha Reddy

Hyderabad, Telangana, India

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Objective

Dynamic PGDM student specializing in Marketing, eager to apply knowledge of digital marketing strategies and consumer behavior to enhance brand recognition and customer loyalty.

Education

Post Graduate Diploma in Management (PGDM)

XYZ School of Business, Hyderabad

June 2022 – Present

- Specialization: Marketing
- Relevant Coursework: Integrated Marketing Communications, Sales Management, Market Research

Bachelor of Business Administration (BBA)

Osmania University, Hyderabad

June 2019 – May 2022

- Major: Marketing
- Graduated with 8.1 GPA

Experience

Marketing Intern

ABC Digital, Hyderabad

June 2023 – August 2023

- Developed content for social media campaigns, resulting in a 40% increase in engagement.
- Conducted market research to identify emerging trends and customer preferences.
- Assisted in creating promotional materials for events.

Summer Intern

DEF Enterprises, Hyderabad

May 2022 – June 2022

- Supported the marketing team in planning and executing marketing strategies.
- Engaged in customer feedback analysis to improve service offerings.

Skills

- **Technical Skills:** Social Media Marketing, Google Ads, Content Creation
- **Soft Skills:** Creative Thinking, Communication, Teamwork
- **Languages:** English, Telugu

Certifications

- Digital Marketing Specialization, Coursera, March 2023
- Google Ads Certification, Google, January 2024

Extracurricular Activities

- Member of the Marketing Committee
- Volunteer for Swachh Bharat Abhiyan initiatives.

References

Available upon request.